How to ... *Request or Drop a Course in VECTOR*

Step 1:	*Open Campus Student/Parent Portal*
Step 2:	*Log in to VECTOR – Course Request*
Step 3:	*Select Request Course*
Step 4:	*Register for Course*
Step 5:	*Request to Drop a Course*
Step 6:	*Click Request Drop*
Step 7:	*Enter Drop Reason (Required)*
Step 8:	*Verify your registration status*

Step 1: Log into your Campus Portal

Parents: Go to www.fultonschools.org. Select the Campus Portal icon in the middle of the page:

From the Campus Portal Landing Page, click the Enter the Infinite Campus Parent Portal button

Parent and Student Resources

Enter the Infinite Campus Parent Portal

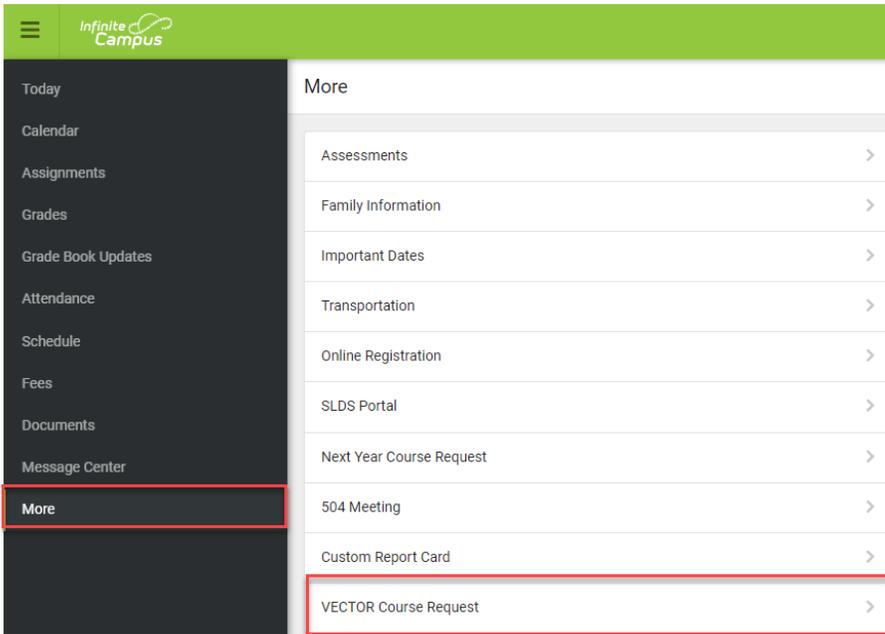*Students: Go to www.fultonschools.org. Select the Classlink icon in the middle of the page:*
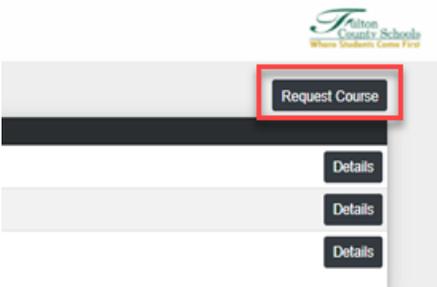

Enter your FCS log in credentials to access Classlink

Sign in to ClassLink

Username
200412345

Password
••••••••

Sign In

Click the FCS Apps and click on the Infinite Campus Icon

FCS Apps

Infinite Campus - Student

Step 2: *Select More from the menu and then select VECTOR – Course Request*
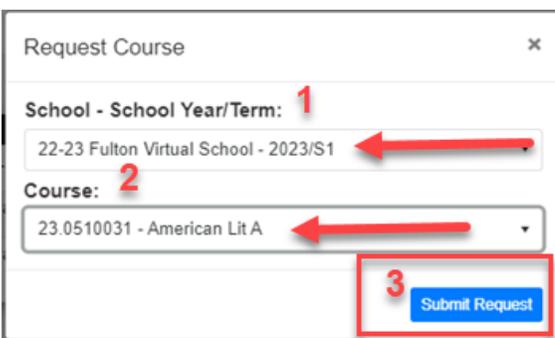

Step 3: *Click Request Course*

Step 4: *Select the 1)* **School – School Year/Term** *and 2)* **Course** *from the drop downs you are registering for. 3) Click Submit Request when done.*

The course will show as pending on your landing page until approved by school personnel.

To Request to Drop a Class

Step 5: From your VECTOR – Course Request landing page click the Details button next to the course you would like to request to drop

Status	School - Year/Term	Course	Requested By	
Pending	Fulton Virtual School - 2023/S1	06.3161001 - FVS Entrepreneurship A		Details
Dropped	Fulton Virtual School - 2023/S1	07.3413001 - FVS Intro Bus & Tech A		Details
Scheduled	Fulton Virtual School - 2023/S1	23.3610001 - FVS 9thLit/Comp A		Details
Scheduled	Fulton Virtual School - 2023/S1	26.3120001 - FVS Biology A		Details
Scheduled	Fulton Virtual School - 2023/S1	27.3990001 - FVS GSE Algebra I A		Details

Course Request - Student, 104

Request Course

Step 6: Click Request Drop button

Request for 216 Student at Fulton Virtual School - 2023/S2

Current Status Scheduled	**Requested By** James Cooper	**Requested Date** 01/13/2022
Course 23.0630012 - World Literature B	**Last Modified By** System Newey	**Last Modified By Date** 01/13/2022

Request Drop

Step 7: Enter a Drop Reason (Required) and click Submit Drop Request button.

Request Drop for 23.0630012 - World Literature B

Drop Reason (Required)

Selected the wrong course.

Submit Drop Request

Step 8: You can check the status of all your classes from your VECTOR – Course Request landing page

Status	School - Year/Term	Course
Pending	Fulton Virtual School - 2023/S1	06.3161001 - FVS Entrepreneurship A
Dropped	Fulton Virtual School - 2023/S1	07.3413001 - FVS Intro Bus & Tech A
Scheduled	Fulton Virtual School - 2023/S1	23.3610001 - FVS 9thLit/Comp A
Scheduled	Fulton Virtual School - 2023/S1	26.3120001 - FVS Biology A
Scheduled	Fulton Virtual School - 2023/S1	27.3990001 - FVS GSE Algebra I A