**School Counseling Action Plan for Collecting Data (w/prompts)**

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| **School Year:** | **School:** | **Date:** |
| **School Counseling Program Goal:** |  |
| **How does this goal align with the Local School Strategic Plan:** |  |
| **Describe the objective of the lesson/ intervention:**(what are you doing? how are you delivering it? When are you doing it?) |  |
| **Process Data:**(the total # of students involved) | Examples:* 400 ninth graders (Classroom Guidance lesson)
* 8 seniors (small group intervention)
* 15 juniors (targeted group of students for the specific intervention)
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| **Perception Data:**(What knowledge, skills, attitudes will students gain, develop, and/or utilize as a result of this intervention?) | Can be any of the following….* Pre/Post Test
* Survey Feedback: Parent, Teacher, Student, Administrator, etc.
* Participation Tracking: Parents, Students, Teachers, etc.
* Qualitative Feedback: Parent/Teacher/Counselor Observations, Anecdotes; Focus Groups; Interviews
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| **Results Data:**(What is your indicator for success? What is the expected change in student performance, attendance and/or discipline as a result of this intervention?) | Report the data for your Indicators for Success * Student Records including: Academic, Discipline, Attendance/Tardies, Homework Completion, etc.
* Testing Data Including: Pass/Fail rate; Increase/Decrease of average scores, Participation rate, etc.
	+ Break down results into subgroups
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| **Implications & Recommendations**(Summary of the results and how would you adjust the intervention to make it more effective next time?) | Statement that answers the following questions:* What do the data tell you?
* Did some subgroups respond to the intervention/achieve better results than others?/ Identify achievement gaps
* Did the action plan work in making progress towards the program goal?
* If so, how much progress was made and what can be done to further support and/or increase the effectiveness of the action plan?
* If not, what would you do differently next time?
* Any recommendations?
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