PTSA Senior Service Scholarship Application

**2021-2022 DESCRIPTIVE SAMPLE**

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| **PART 1: DESCRIPTION OF SERVICE**  **Table** | | | | | |
| *Name, Address, Telephone Number of Organization* | *Title/Position/ Description of Duties and Personal Responsibilities* | *Est Total # of Hours (per Wk/Mo/Yr)* | *Est # of People Served* | *Description of Leadership Duties (If any)* | *Name/Signature/ Contact Number of Supervising Adult* |
| Any school or community based organizations whose **goal is to provide and promote service in the community** by making connections for its members to opportunities to serve in other organizations (e.g., Beta Club, NHS, NCL, etc.) | List all or most of the organizations where you served and be specific about what you did at each one. | Be specific about the number of hours for each opportunity and project; For ongoing commitments, list the number of hours per wk/mo/yr. | Est. # of individuals served for each org and project | Planning and implementing of projects; budgeting; leading younger kids; fundraising; leading meetings; recruiting other volunteers; making flyers and posters | Typed name, followed by email and current contact # (separate for each project if possible; best if NOT a relative) |
| Any school-based clubs/ extracurricular  activities that **provide support or services to others within the school or community** (environmental, philanthropic, religious, academic, etc.) Usually those which do not provide class credit- or go beyond in-class requirements (e.g., Operation Smile, tutoring or classroom assistance, PALS, FCA, JSA, Relay for Life, etc.) | List each of these in a separate category and be specific about the projects and ways you served within each one. | Est. the # of hours for each club/activity and by project- only for those in which others were being served | Est. # of individuals served for each org and project | To include any offices held, leadership of small groups, organizing and leading of meetings, public relations, recruiting of other volunteers, initiatives you began, etc. | Typed name, followed by email and current contact # (separate for each project if possible; best if NOT a relative) |

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| Any community-based | List each of these in a | Est. the # of | Est. # of | To include any | Typed name, |
| clubs or civic | separate category | hours for each | individuals | offices held, | followed by email |
| organizations (Not-for- | and be specific about | club/activity | served for | leadership of small | and current contact # |
| profit, religious and | the projects and ways | and by | each org | groups, organizing | (separate for each |
| charitable groups) that | you served within | project- only | and project | and leading of | project if possible; |
| **provide direct support** | each one. | for those in |  | meetings, public | best if NOT a |
| **or services to others** |  | which others |  | relations, | relative) |
| **within the organization** |  | were being |  | recruiting of other |  |
| **or community as a** |  | served |  | vols., initiatives |  |
| **whole**. (NFCC, Scouts, |  |  |  | you began |  |
| PTSA, Special Olympics, |  |  |  |  |  |
| local church or |  |  |  |  |  |
| synagogue, theaters, |  |  |  |  |  |
| etc.) |  |  |  |  |  |
| Any camps or trips in | List each of these in a | Est. the # of | Est. # of | Include small | Typed name, |
| which you **served others** | separate category | hours for each | individuals | group leadership | followed by email |
| **and did not receive any** | and be specific about | camp or trip- | served at | and planning/ | and current contact # |
| **monetary** | the projects and ways | only for those | each camp | organizing efforts | (separate for each |
| **compensation or** | you served within | in which others | or trip |  | project if possible; |
| **course credit** | each one | were being |  |  | best if NOT a |
|  |  | served |  |  | relative) |
| Any project or event **that** | List each of these in a | Est. the # of | Est. # of | Include all | Typed name, |
| **you began or initiated** | separate category | hours (be | individuals | planning, | followed by email |
| in your school or | and be specific about | specific and | served by | organizing and | and current contact # |
| community which | the projects and ways | total by wk, | your | implementation | (separate for each |
| provided services or | you served within | mo or year or | initiative | efforts | project if possible; |
| support to others | each one | project total) |  |  | best if NOT a |
|  |  |  |  |  | relative) |