Requesting Mid-Year Transcripts

NAVIANCE STUDENT

1. Students can request their mid-year transcript by going to the "Colleges I'm Applying To" page.



The student will need to **check off the check boxes for the colleges** they want to send their mid-year transcript to > then students will need to **click the "+Request Transcripts"** button.

		٩	Search for colleges
в	Manage Transcripts	Application Milestones	ull Compare Me
	K.	REQUEST TR	RANSCRIPTS
~		Update	

The student should then check **"Mid year"** and then click the **Request and Finish** button to request their mid-year transcript to be sent.

