



# How to ... Request or Drop a Course in VECTOR

Middle and High School students should register for Summer Learning courses in VECTOR.

<b>Step 1:</b>	Open Campus Student/Parent Portal
<b>Step 2:</b>	Select More - VECTOR - Course Request
<b>Step 3:</b>	Select Request Course
<b>Step 4:</b>	Register for Course
<b>Step 5:</b>	Request to Drop a Course
<b>Step 6:</b>	Click Request Drop
<b>Step 7:</b>	Enter Drop Reason (Required)
<b>Step 8:</b>	Verify your registration status

## Step 1: Log into your Campus Portal

Parents: Go to [www.fultonschools.org](http://www.fultonschools.org). Select the Campus Portal icon in the middle of the page:



If you have never registered for the Infinite Campus Parent Portal, please click on this [link](#). You must be registered for the Parent Portal before proceeding further.

From the Campus Portal Landing Page, click the Enter the Infinite Campus Parent Portal button

### Parent and Student Resources

Enter the Infinite Campus Parent Portal

Students: Go to [www.fultonschools.org](http://www.fultonschools.org). Select the Classlink icon in the middle of the page:



Enter your FCS log in credentials to access Classlink

Sign in to ClassLink

Username  
200412345

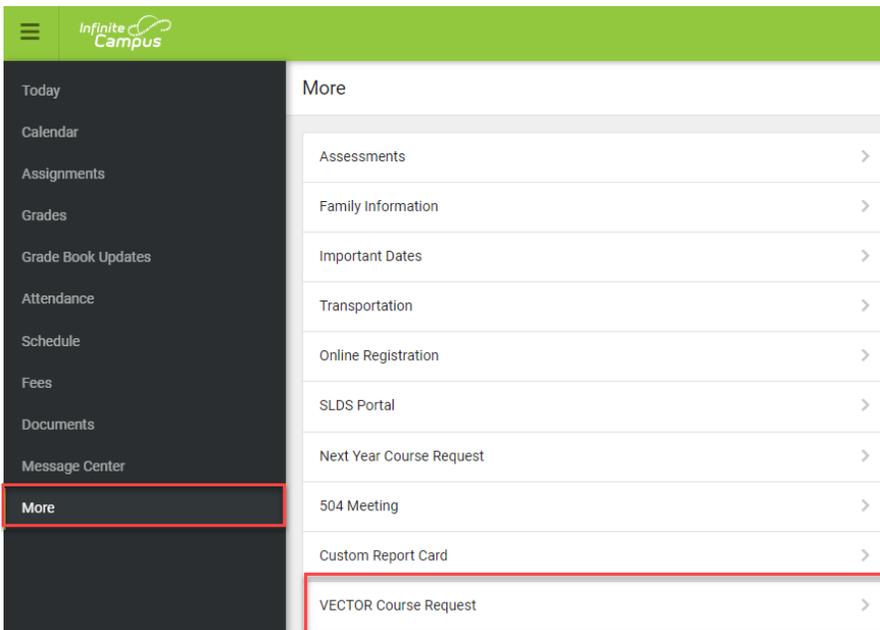
Password  
\*\*\*\*\*

Sign In

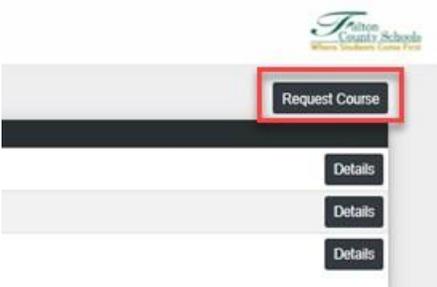
Click the FCS Apps and click on the Infinite Campus Icon



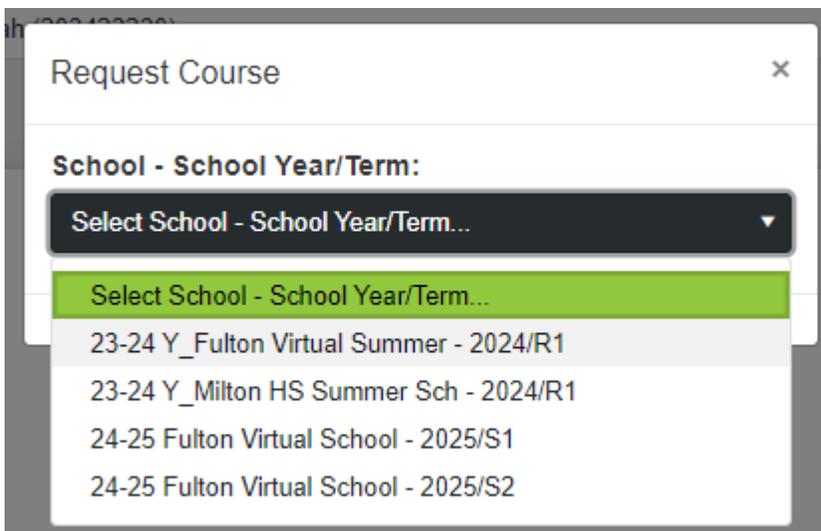
**Step 2: Select More from the menu and then select VECTOR - Course Request**



**Step 3: Click Request Course**



**Step 4: Select the 1) School – School Year/Term and 2) Course from the drop downs you are registering for. 3) Click Submit Request when done.**



**Please ensure you are registering for the correct School Year/Term:**

- Face-to-Face Summer School-“Y\_School Name” 2024-R1
- Fulton Virtual School Summer 2024-R1
- Fulton Virtual School Fall 24-25-S1
- Fulton Virtual School Spring 24-25-S2

*Be sure to select the correct semester course. Semester 1 course numbers end in a 1 (as in this example). Semester 2 course numbers end in a 2 (Example: 23.050002).*

**The course will show as pending on your landing page until approved by school personnel.**

## To Request to Drop a Class

**Step 5:** From your VECTOR - Course Request landing page click the Details button next to the course you would like to request to drop

Course Request - Student, 104



Status	School - Year/Term	Course	Requested By	
Pending	Fulton Virtual School - 2023/S1	06.3161001 - FVS Entrepreneurship A		<a href="#">Details</a>
Dropped	Fulton Virtual School - 2023/S1	07.3413001 - FVS Intro Bus & Tech A		<a href="#">Details</a>
Scheduled	Fulton Virtual School - 2023/S1	23.3610001 - FVS 9thLit/Comp A		<a href="#">Details</a>
Scheduled	Fulton Virtual School - 2023/S1	26.3120001 - FVS Biology A		<a href="#">Details</a>
Scheduled	Fulton Virtual School - 2023/S1	27.3990001 - FVS GSE Algebra I A		<a href="#">Details</a>

**Step 6:** Click Request Drop button

Request for 216 Student at Fulton Virtual School - 2023/S2

<b>Current Status</b> Scheduled	<b>Requested By</b> James Cooper	<b>Requested Date</b> 01/13/2022
<b>Course</b> 23.0630012 - World Literature B	<b>Last Modified By</b> System Newey	<b>Last Modified By Date</b> 01/13/2022

[Request Drop](#)

**Step 7:** Enter a Drop Reason (Required) and click Submit Drop Request button.

Request Drop for 23.0630012 - World Literature B

Drop Reason (Required)

Selected the wrong course |

[Submit Drop Request](#)

**Step 8:** You can check the status of all your classes from your VECTOR - Course Request landing page

Status	School - Year/Term	Course
Pending	Fulton Virtual School - 2023/S1	06.3161001 - FVS Entrepreneurship A
Dropped	Fulton Virtual School - 2023/S1	07.3413001 - FVS Intro Bus & Tech A
Scheduled	Fulton Virtual School - 2023/S1	23.3610001 - FVS 9thLit/Comp A
Scheduled	Fulton Virtual School - 2023/S1	26.3120001 - FVS Biology A
Scheduled	Fulton Virtual School - 2023/S1	27.3990001 - FVS GSE Algebra I A